



22. Co-Curricular activities (any two): \_\_\_\_\_

Father's Name	<input type="text"/>	Affix Father's recent colour Passport Photograph
	<input type="text"/>	
Qualification	_____	
Occupation (Specific)	_____	
Work Place	_____	
Income (Per Annum)	_____	
Mobile No.	<input type="text"/>	
E-mail ID (in capital Letters):	<input type="text"/>	

Mother's Name	<input type="text"/>	Affix Mother's recent colour Passport Photograph
	<input type="text"/>	
Qualification	_____	
Occupation (Specific)	_____	
Income (Per Annum)	_____	
Work Place	_____	
Mobile No.	<input type="text"/>	
E-mail ID (in capital Letters):	<input type="text"/>	

Local Guardian's Name	<input type="text"/>	Affix Local Guardian's recent colour Passport Photograph		
	<input type="text"/>			
Qualification	_____		Relationship	_____
Occupation (Specific)	_____			
Work Place	_____			
Mobile No.	<input type="text"/>			
E-mail ID (in capital Letters):	<input type="text"/>			

## GENERAL RULES OF THE SCHOOL

- Students must attend the assembly regularly and punctually. Parents/Guardians are to ensure the same.
- Students should be habitually clean and always neatly dressed. The school uniform should be worn on all working days and for all school events. Students who are not in proper uniform will not be allowed to enter the school.
- Care must be taken of all school property and if any damage is done, it will be made good by the concerned student together with a fine imposed for the offence.
- The school shall not be responsible for the loss of books, money and other valuables etc. bought by the students to school. They should be very careful about their own belongings.
- Students are advised not to carry any cash and to bring valuable articles for e.g. mobile phones, expensive watches, electronic gadgets, cameras or jewellery to school. In case of loss of valuables or other articles, the authorities will try their best to trace out the items but shall not undertake any responsibility for the loss.
- Parents are requested not to enter classrooms or within the school to see their children or meet the teachers during school hours.
- Parents are required to inform the school office immediately, if there is any change in their address, contact numbers and other relevant information.
- Parents should refrain from criticizing the school or teacher in front of their child, as such conduct will lead the child to lose respect for their teachers and the institution and consequently would affect their studies and behavior.
- Students must be well-behaved and well-disciplined inside and outside the school.
- Pupils suffering from contagious and infectious diseases shall not be permitted to attend classes.
- Parents are requested to bring student's ID card to collect their ward from the security office of the school.
- To ensure greater facility in the study of English, students are encouraged to speak English within and outside the school premises.
- Chewing gum, betel nut or tobacco is strictly forbidden.
- All boys should get their hair cut at regular intervals (except certain circumstances).
- Students are not allowed to bring any sharp instruments to school.
- No books, (other than text books or library books) magazine or paper will be brought to school without the Class teacher's permission.
- Students up to class-IV are not permitted to wear wrist watches in the school.
- Parents/Guardians are not allowed to meet TEACHERS-IN-CHARGE/CLASS TEACHERS / SUBJECT TEACHERS during school hours without appointment.
- Parents/guardians are allowed to meet the PRINCIPAL only by appointment.
- No pupil should be absent without obtaining leave before hand, unless sick on medical ground.
- Pupils must return after the holidays on the scheduled date and in case of sickness the school authority must be notified and a doctor's certificate must be produced.
- Name of the students, who have been absent from the school without any prior information for one month or more are liable to be struck off from the 'Attendance Register'. To continue the class, such a student must take re-admission in the school.
- In the event of the student missing his/her assessment due to his/her absence from the school, there shall be no re-assessment for the student.

- School will not directly supply any school uniform but has fixed an authorized tailor to supply the uniform designed by the school.
- Any kind of certificate should be issued to the student within 15 days.
- Any kind of certificate will be given only when all dues are cleared.
- If the students fail to pay monthly fees within 15<sup>th</sup> of each month, fine will charged.
- Any kind of fees, once paid, is not refundable.
- Cleanliness of the school and class interior has to be taken care of. e.g-papers or ink should not be thrown on the floor or wall.
- Blazer is must from class I - XII during winter season.
- Rules and regulations framed by Bus authority must be followed by the Bus students. Otherwise necessary steps will be taken.
- Rules and Regulations framed by The Hostel Authority must be maintained by all Hostel & Day boarding students, otherwise Hostel Authority shall take necessary steps.
- Parents are requested to extend their co-operation towards keeping their wards disciplined and obedient in the school.

**DECLARATION**

*I/ We hereby sincerely declare that, I /We will abide by the rules and regulations of the management, framed or to be framed. I /We further undertake to write that all the general rules of the school shall be binding on us and my/our ward and that is our privilege to write that I /We shall never go against the rules and regulations of the school. Enclosure: Xerox Copy of Mark Sheet & other Documents, T.C. / Birth Certificate/Affidavit etc.*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Parent's signature*

Place: \_\_\_\_\_

\_\_\_\_\_  
Student's signature

**PRINCIPAL'S ORDER**

*Please Admit* \_\_\_\_\_

*Son / Daughter of* \_\_\_\_\_ *in Class* \_\_\_\_\_

*as found suitable after Admission Test and verification of relevant documents.*

*Date* \_\_\_\_\_

\_\_\_\_\_  
*Signature of Principal*